



Auburn Host Lions Club's Dan Higgins Award

2009

Auburn Host Lions, a non-profit organization, was founded in 1927 and is funded solely through its own fundraising efforts and membership dues. The Auburn Host Lions Dan Higgins Award is a one-time annual grant. It will be awarded to a qualified charity who best meets the criteria of fostering and supporting meritorious projects, that serve the needs and interests of Auburn citizens.

Whereas the Auburn Host Lions has determined to make a donation of \$1000 or more each year to one charity or needy recipient, to be determined by a majority of the Board of Directors.

Be it resolved that a committee of four Lions be formed to make recommendations to the Board, said committee to include a non-voting Immediate Past President who will be the Chair and three voting members, to wit: one other current Board member, and two members from the general membership, to be selected by the Board.

Be it further resolved that the yearly donation be entitled the Dan Higgins Award and that it should be mentioned at the annual Auburn Host Lions Inauguration Dinner.

Guidelines

TIMELINE

- At the February Board Meeting of each year a calendared item will request that the Past President select another board member to begin the Higgins Award Committee process. That member will be designated at that meeting.
- In February general meetings the Past President and the selected board member will engage two at large members to complete the committee.
- In March and April, the four committee members will solicit potential award candidates from the general membership, community leaders, and community resources.
- In May at the Board Meeting, the past president will present to the board three finalists for the award with his/her recommendation. The board will consider and recommend a finalist for the award.
- On June first of each year the president will contact the award recipient and invite them to our Installation Night Dinner.
- The president will announce and present the Dan Higgins Award to the selected organization at the Installation Night Dinner.

FUNDING

The amount of funding available through the Auburn Host Lions Dan Higgins Award is contingent upon the funds available in the charitable account. It will be in the amount of \$1000.00 or more.

GENERAL FUNDING POLICIES

All events sponsored through the grant program shall give credit in all publicity, printed programs, publications, and announcements as follows:

“This program has been made possible in part by the Auburn Host Lions Dan Higgins Award.”

ELIGIBILITY

1. The Organization must be non-profit and 501c(3) qualified .
2. The Organization must be headquartered in the Greater Auburn Area. The Organization may serve other areas, but must be headquartered in Auburn.
3. No Government Agencies will be eligible for this Award.

4. The Organization must be willing to host a site visit and be interviewed by the Committee if requested.
5. The Awards Committee will screen the applicants via site visits, interviews and any other means deemed appropriate to make a recommendation to the Auburn Host Lions Board of Directors.
6. The Board will vote in May to determine the winner of the Award in the regular Board meeting prior to the annual Inauguration Dinner held in June of each year.
7. The winner will be notified by the Auburn Host Lions and the Award will be mentioned at the Inauguration Dinner.

RESTRICTIONS

NOT ELIGIBLE FOR FUNDING ARE THE FOLLOWING:

1. Out of state travel or activities.
2. For-profit organizations.
3. Programs not accessible to the public.
4. Agencies of State, County or City Government.
5. Students or scholarships for ongoing education or degree programs.
6. Projects where fund-raising is the primary purpose

NOTIFICATION

Organizations will be notified by mail or by phone no later than June 1 of each year of the action taken by the Auburn Host Lions as to the recommendations of the Board of Directors.

Grantees must sign a contract signifying the acceptance of the grant and its conditions.

CONFLICT OF INTERESTS

At the time applications are reviewed During the time that organizations are being considered for the Higgins Award, any Review Panel member who is closely affiliated with an applicant must so state, and is not permitted to participate in that application discussion or vote. All associations with any applicant organization must be disclosed for the record.